University Women’s Club Officers
2010-2011

Elected Officers

• President
  Andra Floyd

• Vice President for Programs
  Mary Adams

• Vice President for Membership
  Annette James

• Vice President for Fund-raising
  Chay Runnells

• Vice President for Fund-raising-Elect
  Erica Dillard

• Treasurer
  Beckie Shepherd

• Recording Secretary
  Sue Parsons

• Corresponding Secretary
  Barbara Shows

• Past President
  Kimberly Childs

Appointed Officers

• Publicity Chair
  Karen Migl

• Calling Committee Chair
  Tracey Hasbun

• Federation Chair
  Angela Key

• Scholarship Chair
  Marie Saracino

• Parliamentarian
  Kathryn Robertson

• Historian/Webmaster
  Lani Draper

Federation Delegates

• Delegates
  Angela Key
  Sue Parsons

• Alternate Delegates
  Jane Brister
  Barbara Shows

UWC MAILING ADDRESS
University Women’s Club
P.O. Box 6144, SFA Station
Nacogdoches, Texas 75962

http://sfauwc.sfasu.edu
Schedule of UWC Programs
2010-2011

FALL GATHERING
TUESDAY, SEPTEMBER 21, 2010
Time: 5:00 - 6:30 p.m.
Place: Early Childhood Research Center
Chair: Erica Dillard

HOLIDAY GATHERING
THURSDAY, DECEMBER 9, 2010
Time: 5:00 - 6:30 p.m.
Place: Old University Building
Chair: Karen Migl

SPRING LUNCHEON
TBA
Time: TBA
Place: TBA
Chair: Mary Adams

UWC Fund-raising Events

Unique seasonal dining at Shelley’s Bakery Café, 112 N Church Street, downtown Nacogdoches.

• Southern Impressions
  Fashions by The TownHouse
  Saturday, October 9, 2010
  9:30 a.m. to 11:00 a.m.
  Tickets: $25.00 per person

• Party in Paradise
  Fashions by The Fashion Shop
  Saturday, March 5, 2011
  9:30 a.m. to 11:00 a.m.
  Tickets: $25.00 per person

• Fall into Shelley’s
  Fashions by Laine’s Hallmark
  Saturday, November 13, 2010
  9:30 a.m. to 11:00 a.m.
  Tickets: $25.00 per person

The UWC Morning Coffee Group, formerly known as “Tongue and Thimble,” is the only surviving University Women’s Club “Interest Group.” Composed of 33 women, the group is co-chaired by Angela Key and Sue Parsons. The women get together once a month at one of the members home for coffee and conversation. They support the UWC activities, but have no special agenda other than to act as a support group for each other and for UWC members who are ill or bereaved. To join, call Sue Parsons, 569-7455, or Angela Key, 564-6311.
Your membership in University Women’s Club helps support...

Scholarships for deserving young women

Profits from fund raising events and contributions by members have enabled UWC to establish an endowed SFA Alumni Association scholarship, proceeds provide scholarships to female students. Gifts to the scholarship fund may be made at any time during the year and may be specified in honor or in memory of a particular individual.

The Old University Building

As a member organization of the Federation of Women’s Clubs, UWC provides monetary and service support to the on-going preservation of the Old University Building.

To make a special gift to the scholarship fund please contact Andra Floyd at 468-1919.

The UWC annual Membership Drive will be conducted in the month of September. We will not hold a spring membership drive.
The UWC Scholarship Recipients

1970-71  Mrs. Terry Grissom  1996-99  Summer Stockwell
1971-73  Pam Sears  1999-2003  Mary Uresti
1973-76  Coy Johnson  2000-02  Barbara Ahmed
1977-78  Rosanne Doyle  2001-02  Tami Woodruff
1978-81  Beth A. Braswell  2002-03  Amanda Swift
1981-84  Greta Macha  2002-03  Christina Vasquez
1984-85  Christi Adams  2003-05  Kristal Parrish
1985-86  Marie B. Monie  2003-06  Elizabeth Duckworth
1986-88  Ruthie Macha  2005-07  Kealy Barrow
1989-90  Nita Hudson  2006-08  Sarah Donald
1990-93  Deanna Thompson  2007-08  Kathy Burson
1993-94  Donnise Russell  2008-10  Wendy Whipkey
            2010  Amy Nicole Alford

20010-2011 SCHOLARSHIP RECIPIENTS

Sarah Sampietro
Brandi Ponder

KARLE WILSON HISTORICAL MONUMENT DONATIONS

Lani Draper  Sarah Jackson
Andra Floyd  Carolyn Mathews
Mary Grimland  Judy McDonald
Patsy Hallman  Kathryn Robertson
Donna Heeney  Becky Standley
Scholarship Donations
2010-2011 Honorariums and Memorials

GIVEN IN MEMORY OF

Dimple Gound .......................................................... Frieda Johnson
Cassandra Loos ......................................................... Julie Gaylord
Betty Burr ................................................................. Kathryn Robertson

GIVEN IN HONOR OF

Rebecca Yarbrough .................................................. Mary Adams, Bobbie Ann Anderson
Sandra McCune .......................................................... Vi Alexander
Andra Floyd ............................................................ Juanita Finkenberg
Janice Pattillo ............................................................ Dorothy Franks
Imogene Hurt ........................................................... Glenda Walker
<table>
<thead>
<tr>
<th>Year</th>
<th>President</th>
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<tbody>
<tr>
<td>1939-40</td>
<td>Mrs. William T. Chambers</td>
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<tr>
<td>1940-41</td>
<td>Mrs. W. J. McCallum</td>
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<tr>
<td>1941-42</td>
<td>Mrs. L. C. Harling</td>
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<tr>
<td>1942-43</td>
<td>Mrs. W. W. Dossey</td>
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<tr>
<td>1943-44</td>
<td>Mrs. W. R. Davis</td>
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<tr>
<td>1944-45</td>
<td>Miss Anne Yardley</td>
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<tr>
<td>1945-46</td>
<td>Miss Helen Snyder</td>
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<tr>
<td>1946-47</td>
<td>Mrs. Harry Holmes</td>
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<td>1947-48</td>
<td>Mrs. R. S. Cornish</td>
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<tr>
<td>1948-49</td>
<td>Mrs. C. K. Chamberlain</td>
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<td>1949-50</td>
<td>Mrs. Joe D. Lacy</td>
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<td>1950-51</td>
<td>Mrs. Karl Schlicher</td>
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<td>1951-52</td>
<td>Mrs. W. I. Layton</td>
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<td>1952-53</td>
<td>Mrs. R. S. Sussabarger</td>
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<td>1953-54</td>
<td>Mrs. C. H. Osborne</td>
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<td>1954-55</td>
<td>Mrs. Clifford Baker</td>
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<td>1955-56</td>
<td>Mrs. D. D. Giles</td>
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<td>1956-57</td>
<td>Mrs. Ted L. Jefferies</td>
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<td>1957-58</td>
<td>Mrs. LeRoy McClendon</td>
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<td>1958-59</td>
<td>Mrs. A. L. Long</td>
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<td>1959-60</td>
<td>Mrs. J. H. Burr, Jr.</td>
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<td>1960-61</td>
<td>Mrs. George Hardin</td>
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<td>1961-62</td>
<td>Mrs. Holt Davis</td>
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<td>1962-63</td>
<td>Mrs. Jim Stallings</td>
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<td>1963-64</td>
<td>Mrs. Joe Ericson</td>
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<td>1964-65</td>
<td>Mrs. Charles Simmons</td>
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<td>1965-66</td>
<td>Mrs. Harlan McBee</td>
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<td>1966-67</td>
<td>Mrs. R. R. Harvin</td>
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<td>1966-67</td>
<td>Mrs. Jack McCullough</td>
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<td>1967-68</td>
<td>Mrs. John T. Lewis, III</td>
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<td>1968-69</td>
<td>Mrs. Charles Brown</td>
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<td>1969-70</td>
<td>Mrs. Walter Robertson</td>
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<td>1970-71</td>
<td>Dr. Patsy Hallman</td>
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<td>1971-72</td>
<td>Mrs. Richard Voigtel</td>
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<td>1972-73</td>
<td>Mrs. Charles Simpson</td>
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<td>1972-73</td>
<td>Mrs. Dwayne Russell</td>
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<td>1973-74</td>
<td>Mrs. John Stevenson</td>
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<td>1974-75</td>
<td>Mrs. Archie McDonald</td>
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<td>1975-76</td>
<td>Mrs. Ben Dickerson</td>
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<td>1976-77</td>
<td>Mrs. W. D. Clark</td>
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<td>1977-78</td>
<td>Mrs. Jere Jackson</td>
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<td>1978-79</td>
<td>Mrs. David Petty</td>
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<td>1979-80</td>
<td>Mrs. Ron Anderson</td>
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<td>Mrs. Patsy Martin</td>
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<td>1981-82</td>
<td>Mrs. Charlene Crocker</td>
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<td>1982-83</td>
<td>Mrs. Sue Tinsley</td>
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<td>1983-84</td>
<td>Mrs. Bailey Nations</td>
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<td>1984-85</td>
<td>Mrs. Gerald Lowry</td>
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<td>Mrs. John Wink</td>
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<td>1986-87</td>
<td>Mrs. Jenny Rainwater</td>
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<td>1987-88</td>
<td>Mrs. Pam Patton</td>
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<td>1988-89</td>
<td>Mrs. Becky Standley</td>
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<td>1989-90</td>
<td>Mrs. Myrna Johnson</td>
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<td>1990-91</td>
<td>Ms. Peggy Solomon</td>
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<td>1991-92</td>
<td>Dr. Betty Johnson</td>
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<td>1992-93</td>
<td>Dr. Sandra Luna McCune</td>
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<td>1993-94</td>
<td>Dr. Carolyn Mitchell</td>
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<td>1994-95</td>
<td>Dr. Janie Kenner</td>
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<td>1995-96</td>
<td>Mrs. Rebecca Yarbrough</td>
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<td>1996-97</td>
<td>Dr. Mitzi Perritt</td>
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<td>1997-98</td>
<td>Mrs. Phylis Simonds</td>
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<tr>
<td>1998-00</td>
<td>Dr. Melanie Jephson</td>
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<td>2000-02</td>
<td>Dr. Donna Jean Hunt</td>
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<td>2002-03</td>
<td>Mrs. Juanita Finkenbg</td>
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<td>2003-04</td>
<td>Dr. Violet Rogers</td>
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<tr>
<td>2004-05</td>
<td>Dr. Debbie DuFrene</td>
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<td>2005-07</td>
<td>Dr. Ann Wilson</td>
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<td>2007-08</td>
<td>Dr. Kimberly Childs</td>
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<td>2008-09</td>
<td>Dr. Kimberly Childs</td>
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<tr>
<td>2009-10</td>
<td>Mrs. Andra Floyd</td>
</tr>
</tbody>
</table>
The UWC Honorary Members

Mrs. Gwen Cole
Mrs. Pattye Greer
Mrs. Freida Johnson
Mrs. Peggy Wright

THE UWC CHARTER MEMBERS

Miss Virdian Barham  Mrs. W. F. Garner  Mrs. H. B. Parks
Miss Essa May Barnes  Mrs. V. R. Glazener  Mrs. J. W. Reid
Mrs. A. W. Birdwell  Mrs. D. D. Giles  Mrs. J. T. Richardson
Miss Elizabeth Bradfield  Mrs. L. C. Harling  Mrs. C. F. Sheley
Mrs. Bennie Butord  Miss Louise Hatchcock  Mrs. R. H. Shelton
Mrs. C. K. Chamberlain  Miss Sue Hill  Miss Helen Snyder
Mrs. W. T. Chambers  Mrs. J. T. Hinds  Mrs. E. M. Sowell
Mrs. J. T. Cox  Miss Arlene Kilpatrick  Mrs. Jim Stallings
Miss Gertrude Daniel  Mrs. A. L. Long  Mrs. R. L. Turner
Mrs. W. R. Davis  Miss May Love  Mrs. R. G. Upton
Mrs. J. V. Dean  Mrs. W. J. McCallum  Mrs. J. E. Willis
Mrs. W. W. Dossey  Miss Mamie Middlebrook  Mrs. J. J. Wilson
Mrs. C. E. Ferguson  Mrs. J. Y. Morgan  Mrs. J. H. Wiseby
Mrs. T. E. Ferguson  Miss Lucille Norton  Miss Ouida Yarbrough
Miss Gladys Fox  Mrs. C. H. Osborne  Miss Anne Yardley
New Member Additions
Abbott, Dr. Judy (Mr. Ralph LaRue)  
College of Education  
524 Oakview Dr.  
(H) 936-462-1799  
abbottj@sfasu.edu

ADAMS, Mrs. Mary (Dr. Jasper*, Deceased)  
(Mathematics and Statistics)  
4516 Mystic Lane, 75965  
(H) 936-564-1708

AKIN, Ms. Mary*, Retired  
College of Fine Arts  
4300 Appleby Sand Road, Box #16, 75965  
(H) 936-564-4869  
makin@titan.sfasu.edu

ALEXANDER, Dr. Vi*  
Elementary Education, Box 13017  
728 Village Gate Circle, 75961  
(H) 936-569-9878  
(O) 936-468-2904  
valexander@sfasu.edu

ALSTON, Mrs. Sharron (Dr. Roy*, Retired)  
(Mathematics and Statistics)  
714 CR 2091, 75965  
(H) 936-564-0122  
(O) 936-559-3702  
ralston@sfasu.edu

ARNOLD, Peggy (Dr. Danny Arnold*)  
3521 Ashbury Lane 75965  
(H) 936-205-5281  
peggy.arnold@suddenlink.net

ANDERSON, Bobbie Ann* (Dr. Ron*)  
4500 Ridgebrook., 75965  
(H) 936-564-6780  
bobbieannmk@suddenlink.net

ATCHISON, Mrs. Elizabeth (Dr. Thomas*, Retired)  
(College of Sciences and Mathematics)  
3804 Peppermill, 75965  
(H) 936-569-0555  
etchison@suddenlink.net

BAHS, Mrs. Barbara (Dr. Clarence)  
(Theatre)  
2432 Pinecrest, 75965  
(H) 936-564-9725  
barbarbahs@yahoo.com

BARNETT, Mrs. Pat* (Mr. Don*, Deceased)  
SFA Music Preparatory Division, Box 13043  
(ARA Food Services)  
3626 Ashbury Lane, 75965  
(H) 936-564-6465  
(O) 936-468-1291  
pbarnett@sfasu.edu

BLACKBURN, Mrs. Mitzi* (Mr. Phillip*)  
(Physics)  
P.O. Box 630895, 75963  
(O) 936-468-1132  
(H) 936-560-3360  
mblackburn@sfasu.edu

BLOUNT, Marsha*  
Art  
P.O. Box 13001, SFA Station  
(O) 936-468-4262

BRADLEY, Mrs. Carol* (Stephen Bradley*)  
Human Sciences, Box 13014  
1505 Helen St., 75965  
(H) 936-639-4304  
bradleycarol@sfasu.edu

BRISTER, Mrs. Jane (Dr. Frank*)  
(Human Services)  
2019 E. Austin, 75965  
(H) 936-569-1101  
jbristernac@sbcglobal.net

BROWN, Mrs. Claudette (Dr. Charles*, Deceased)  
(Economics and Finance)  
3414 Ashbury Court, 75965  
(H) 936-564-6840  
claudettebrown@suddenlink.net

CALDWELL, Mrs. Joan* (Mr. Kenneth)  
Government, Box 13045  
341 CR 854, 75964  
(O) 936-468-3903  
jcaldwell@sfasu.edu
CAPLAN, Mrs. Ellen*  
Library  
4133 NE Stalling Dr. #401, 75965  
(H) 936-353-4341  
(O) 936-468-1714  
caplaner@sfasu.edu  

CHILDS, Dr. Kimberly* (Mr. Gary)  
College of Math and Sciences, Box 13034  
3920 Oak Creek Dr., 75965  
(H) 936-564-5717  
(O) 936-468-1636  
kchil@sfasu.edu  

COLE, Mrs. Gwen (H) (Mr. Edward)  
3430 Tudor, 75965  
(H) 936-564-5733  

COLEMAN, Mrs. Pamela (Dr. Scott, Regent)  
1245 Fries Rd. Houston TX. 77055  
(H) 713-932-8328  
colemans@swbell.net  

CRAWFORD, Mrs. Shirley  
1108 Foley St.  
Henderson, TX 75654  
(H) 903-657-2084  
sncrawford@aol.com  

DAVIS, Mrs. Carolyn* (Mr. Raymond)  
Elementary Education  
301 E. Austin 75965  
(H) 936-560-1500  
(O) 936-468-6608  
cdavis@sfasu.edu  

DELANEY, Mrs. Nancy (Dr. Creighton*, Deceased)  
(Art)  
317 Northgate Drive, 75965  
(H) 936-564-7365  
chdelan@sfasu.edu  

DILLARD, Ms. Erica*  
Elementary Education, ECH Lab  
1700 Tanglewood, 75961  
(H) 936-559-7062  
(O) 936-468-2368  
dillederica@sfasu.edu  

DRAPER, Mrs. Lani*  
OIT  
205 Pebble Creek St. Lufkin, TX. 75904  
(H) 936-632-7413  
(O) 936-468-7135  
lhdraper@sfasu.edu  

DUFRENE, Dr. Debbie* (Mr. Tim)  
College of Business, Box 13004  
2515 Carole, 75965  
(H) 936-564-8591  
(O) 936-468-3103  
ddurene@sfasu.edu  

DURR, Dr. Gloria*, Retired (Dr. Kenneth*, Retired)  
Human Sciences (General Business)  
3723 Tudor Drive, 75965  
(H) 936-569-8155  
kidnomore@suddenlink.net  

ERTZ, Valerie  
Board of Regents  
12411 Montego Plaza, Dallas, TX. 75230  
veeservices@sbcglobal.net  

FINKENBERG, Mrs. Juanita* (Dr. Mel*)  
Theater, Box 6090  
Employee Wellness Connection, Box 6195  
(Kinesiology and Health Science)  
2529 Carole Street, 75965  
(H) 936-560-0015  
(O) 936-468-1680  
jfinkenberg@sfasu.edu  

FLOYD, Mrs. Andra* (Mr. Mike)  
OIT, Box 13038  
1010 Mockingbird, 75964  
(H) 936-569-7171  
(O) 936-468-1919  
afloyd@sfasu.edu  

FORD, Mrs. Betty* Retired  
320 Lloyd.  
(H) 936-569-1212  
b boo75962@yahoo.com  

FRANKS, Mrs. Dorothy (Dr. Thomas*, Retired)  
1616 Walnut Dr. 75965  
(H) 936-564-7632  

GARRETT, Mrs. Mary Beth* Retired  
(Dr. James*, Retired)  
Biology, Box 13003 (Chemistry)  
190 CR 2055, 75965  
(H) 936-564-3898  
write2msg@yahoo.com  

10
GAYLORD, Mrs. Julie (Dr. Heinz*, Retired)  
(Psychology)  
3604 Piping Rock, 75965  
(H) 936-564-1453  
jgaylord@suddenlink.net

GREEN, Mrs. Jane (Mr. Joe Max)  
(Former SFA Board of Regents)  
8 Austin Hollow Circle, 75965  
(H) 936-564-0221  
(jhlgreen@suddenlink.net

GREER, Ms. Pattye (H)  
Former Member SFA Board of Regents  
3320 Churchill, 75965  
(H) 936-564-4480  
plgreer@sfasu.edu

GRESHAM, Dr. Jeanie*  
Elementary Education, Box 13017  
3919 Timberwood Drive, 75965  
(H) 936-560-9221  
(O) 936-468-1884  
greshamglori@sfasu.edu

GRIMLAND, Mrs. MaryNeal (Dr. Charles*, Retired)  
(Kinesiology and Health Science)  
712 Inwood Lane, 75965  
(H) 936-564-0164  
acmn75@suddenlink.net

HEENY, Mrs. Donna (Dr. William*, Retired)  
(Secondary Education)  
1522 Shelton Drive, 75965  
(H) 936-564-9469  
donnaheeney@sbcglobal.net

HENRY, Mrs. Marilynn (Mr. Don*, Retired)  
715 Norma St.  
Nacogdoches, TX 75965  
(H) 936-205-4806  
dmhenry7722@yahoo.com

HIMES, Mrs. Cindy (A.C. “Buddy”*)  
(College of Fine Arts)  
3901 Broadmoor Blvd., 75965  
(H) 963-645-5555  
(O) 936-468-2904  
himescs@sfasu.edu

HOUSTON, Mrs. Joan (Dr. Neal, Deceased)  
710 Bostwick, 75965

JACKSON, Mrs. Sarah*, Retired (Dr. Jere*)  
(English (History))  
304 North Church Street, 75961  
(H) 936-564-1400  
sjackson@sfasu.edu

JAMES, Mrs. Annette* (Mr. Doug)  
Library, Box 13055  
4001 Timberwood Dr., 75965  
(H) 936-564-9128  
(O) 936-468-7677  
ajames@sfasu.edu

JOHNSON, Ms. Freida* (H)  
Former SFASU First Lady,  
SFA Psychology Clinic  
P. O. Box 631717, 75963  
(H) 936-564-6438  
fjohnson@sfasu.edu

JOHNSON, Mrs. Robin* (Mr. David)  
Elementary Education  
2329 Carole St., 75965  
(H) 936-978-6617  
(O) 936-468-1628  
johnsonrd@sfasu.edu

JOHNSON, Mrs. Myrna (Dr. Bobby*, Retired)  
(History)  
1904 East Austin, 75965  
(H) 936-564-2170
KENNER, Dr. Janie*, Retired (Mr. James, Deceased)  
Human Sciences, Box 13014  
1619 Walnut Drive, 75965  
(H) 936-564-6524  
(O) 936-468-2238  
jkenner@sfasu.edu

KEY, Mrs. Angela (Dr. Dwayne*, Deceased)  
(Economics and Finance)  
3411 Granite Hill, 75965  
(H) 936-564-6311  
akkey1@suddenlink.net

MARTIN, Dr. Lynda*  
Human Sciences, Box 13014  
502 Westwind Circle, 75964  
(H) 936-462-7604  
(O) 936-468-2255  
martinlj@sfasu.edu

MARTINEZ, Ms. Monica*  
Telecommunications  
333 CR 301, 75961  
(H) 936-715-9185  
(O) 936-468-5178  
martinezmh@sfasu.edu

MATHEWS, Mrs. Carolyn* (Mr. Jack)  
Secondary Education, Box 13018  
4318 Oak Creek Dr., 75965  
(H) 936-560-5057  
(C) 936-645-0800  
carolynamathews@sbcglobal.net

MATHEWS, Mrs. Virginia (Mr. L. Mathews, Deceased)  
619 Millard, 75965  
(H) 936-564-4535  
ginafay@suddenlink.net

McDONALD, Mrs. Judy (Dr. Archie*)  
(History)  
1204 Millard, 75965  
(H) 936-564-6980  
a.-j.mcdonald@suddenlink.net

MCGILL, Dr. Melanie* (Mr. Ken)  
Human Services, Box 13019  
3811 Hawthorne  
Dallas, 75219  
(H) 214-526-4499  
(O) 936-468-1215  
mjmcgill@sfasu.edu

MIGL, Dr. Karen* (Dr. Donald)  
School of Nursing, Box 6156  
3610 Colony Creek Dr., 75965  
(H) 936-560-5250  
(O) 936-468-1647  
kmigl@sfasu.edu

MILLER, Mrs. LaNora (Mr. Harry, retired)  
1604 Victoria, 75965  
(H) 936-569-9310

MITCHELL, Dr. Carolyn B.*, Retired  
Kinesiology and Health Science  
150 Glenbrook Circle, 75964  
(H) 936-564-9979  
(C) 936-645-8831  
cmitchell@sfasu.edu

NATIONS, Mrs. Frances (Mr. Bailey*, Deceased)  
(Counseling and Career Services)  
3706 Chevy Chase, 75965  
(H) 936-564-1247  
(C) 936-569-3637  
bfnations@yahoo.com

NERREN, Dr. Jannah* (Mr. Adam)  
Elementary Education  
P.O. Box 1240, Huntington, Tx 75949  
(H) 936-422-4800  
(O) 936-468-2374  
nerrenjanna@sfasu.edu

NOE, Mrs. Kelly* (Mr. Randall)  
Accounting  
304 Woodlawn Circle, Lufkin Tx 75904  
(H) 936-699-4832  
(O) 936-468-1530  
noekelly@sfasu.edu

OLLE, Ms. Mary* (Mr. Doug)  
Human Sciences, Box 13014  
504 CR 524, 75964  
(H) 936-564-8222  
(O) 936-468-1873  
ollemary@sfasu.edu

PARSONS, Mrs. Sue* (Dr. William*, Retired)  
English (Fine Arts)  
2604 Twin Oaks Drive, 75965  
(H) 936-569-7455  
sparsons1933@sbc.global.net
PATTILLO, Dr. Janice* (Dr. Baker*)
First Lady and Elementary Education, Box 13017
(President)
505 East Starr Ave., 75961
(H) 936-468-2211
(O) 936-468-2904
jpattillo@sfasu.edu

PAYNE, Mrs. Emily* (Mr. Brian)
Agriculture, Box 13000
358 CR 2152, 75965
(H) 936-559-0880
(O) 936-468-4326
epayne@sfasu.edu

PERRITT, Dr. Mitzi* (Dr. Dale*)
Human Sciences, Box 13014, (Agriculture)
3122 Warwick Lane, 75965
(H) 936-569-6628
(O) 936-468-2155
mperritt@sfasu.edu

PFAFFENBERG, Mrs. Sherry* (Dr. Carl*)
Human Sciences Box 13014
1100 Chestnut St., 75965
(H) 936-462-1944
(C) 936-654-1182
sher617@suddenlink.net

POWELL, Dr. Rose M.* (Mr. Jimmy)
School of Nursing, Box 6156
266 Eagle Point Ln., 75948
(H) 787-409-4399
(O) 936-468-1413
powellrm@sfasu.edu

PRICE, Ms. Carolyn*, Retired
General Business
1208 Northwood Circle, 75965
(H) 936-564-3816

REDFIELD, Mrs. Jana* (Mr. J.D.)
5904 FM 225, 75964
(H) 936-564-8371
(C) 936-564-1008
jredfield@sfasu.edu

RICHARDSON, Mrs. Sarah*, Retired
(Mr. Jesse*, Retired)
Applied Arts/Sciences (Economics/Finance)
2369 CR 350
Chireno, TX 75937
(H) 936-362-9321
richwoodl@dishmail.net

RIVERS, Mrs. Tiffany (Mr. Chris)
Disability Servicess
343 CR 508, 75961
(H) 936-560-0488
(O) 936-468-1340
trivers@sfasu.edu

ROBERTSON, Mrs. Kathryn (Dr. Walter*, Retired)
(Biology)
7602 FM 2609, 75965
(H) 936-564-1544
kathrob@suddenlink.net

RUDISILL, Mrs. Jean*, Retired (Mr. Johnny)
General Business
3426 Churchill Drive, 75965
(H) 936-564-3604

RUNNELS, Mrs. Chay*, (Mr. Scott)
Human Sciences
207 Pine Street, 75965
(H) 936-462-7091
(O) 936-468-2060
runnelsc@sfasu.edu

SARACINO, Dr. Marie*
Human Sciences, Box 13014
1706 Sunnybrook Drive, 75965
(H) 936-560-9734
(O) 936-468-2192
msaracino@sfasu.edu

SHEPHERD, Mrs. Rebecca* (Mr. Wayne)
Financial Aid, Box 13052
1954 CR 2051, 75965
(H) 936-568-9505
(O) 936-468-4221
rshepherd@sfasu.edu

SHOWS, Mrs. Barbara,* Retired
(Dr. David,* Retired)
(Kinesiology and Health Science)
144 CR 2055, 75965
(H) 936-569-9849
bshows@sfasu.edu

SHULTZ, Mrs. Jamye (Mr. Alan)
620 Bostwick Street, 75965
(H) 936-569-0535
(O) 936-468-2904
ashultz@suddenlink.net
SMITH, Mrs. Betsy (Dr. Stephen, Deceased)
375 Sebren Lane, 75965
(H) 936-564-0384
hollylake@sbcglobal.net

STANDLEY, Mrs. Becky (Dr. James*)
(Graduate School)
3509 Arthur Drive, 75965
(H) 936-564-5886
bstandley@suddenlink.net

THOMPSON, Mrs. Caroline (Dr. George*, Deceased)
(Teacher Certification)
3514 Ashbury Lane, 75965
(H) 936-569-9394
gthompson21_99@yahoo.com

UNDERWOOD, Dr. Rachel* (Retired)
Human Sciences, Box 13014
3310 Huntington Circle 75961
(O) 936-468-2192

VAUGHAN, Dr. Elizabeth*
Elementary Education
149 Sandstone Lane, 75965
(H) 936-462-1260
(O) 936-468-1759
vaughanej@sfasu.edu

WALKER, Dr. Glenda* (Mr. Roland)
Nursing
410 CR 233, 75961
(H) 936-560-3868
(O) 936-468-7704
gwalker@sfasu.edu

WILSON, Dr. Ann* (Dr. Bill*)
General Business, Box 13060 (Education)
624 Oakview, 75965
(H) 936-560-5121
(O) 936-468-3103
wilsons@sfasu.edu

WRIGHT, Mrs. Paulette*, Retired (Mr. J. R.*, Retired)
College of Education
(Admissions)
3615 Kings Row, 75965
(H) 936-564-6796
pwright@sfasu.edu

WRIGHT, Mrs. Peggy* (H) (Mr. Tom)
Former Member of the Board of Regents
3515 Churchill Drive, 75965
(H) 936-564-7678

YARBROUGH, Mrs. Rebecca* (Mr. John)
Printing Services, Box 6084
300 East Austin, 75965
(H) 936-569-6942
(O) 936-468-6326
ryarbrough@sfasu.edu
ARTICLE I.
Name

The name of this organization shall be The University Women’s Club of Stephen F. Austin State University.

ARTICLE II.
Purpose

The purposes of this organization shall be:

a) to fund and award annually a scholarship(s) to student(s) attending SFA,

b) to encourage social activities among the members, and

c) to give assistance and service to the University and the community when deemed advisable by the Executive Committee.

ARTICLE III.
Membership

Section 1.
Those eligible for active membership shall be:

a) Wives of current, retired, or deceased members of the faculty holding the rank equal to or greater than that of lecturer.

b) Present and retired women of the faculty holding the rank equal to or greater than that of lecturer.

c) Wives of current, retired, or deceased members of the administrative/business staff and service staff affiliated with the University whose positions are listed as non-classified in the Position Classified Code of the Human Resource System as well as those affiliated with the U.S. Forest Service holding a professional rating; additionally, spouses of those currently affiliated with the University who paid dues the year before but whose positions are not currently included as non-classified personnel in the Position Classified Code of the Human Resource System are eligible for membership.

d) Present and retired women members of the administrative/business staff and services affiliated with the University whose positions are listed as non-classified in the Position Classified Code of the Human Resource System as well as those affiliated with the U.S. Forest Service holding a professional rating; additionally, those currently affiliated with the University who paid dues the year before but whose positions are not currently included as non-classified personnel in the Position Classified Code of the Human Resource System are eligible for membership.

e) Former members of The University Women’s Club who no longer have official affiliation with the university but who wish to maintain membership with the payment of annual dues.

f) Female members of the SFA Board of Regents, or wives of the Board of Regent members, are eligible for membership upon payment of annual dues.

Section 2.
Honorary Membership

a) Honorary memberships in The University Women’s Club shall be awarded to women who have made significant contributions to Stephen F. Austin State University. These members shall be selected by the Executive Committee when the need for recognition arises with the approval of the membership of the club. Honorary members may not hold elective office or vote but may serve on committees and participate in interest groups. Honorary members shall not be required to pay dues.

ARTICLE IV.
Meetings

Section 1.
Dates for organizational meetings/programs shall be recommended by the Vice President for Programs with approval by the Executive Committee. Advance notice shall be given of change of date.

Section 2.
Twenty-five members shall constitute a quorum for the transaction of business in any meeting of this organization.
ARTICLE V.  
Dues

Section 1.  
The fiscal year shall begin July 1 to coincide with the commencement of new office tenures. Dues shall be $15.00.

Section 2.  
The dues are payable upon receipt of the late summer membership mailing and should be submitted by September 10 to assure publication in the membership yearbook.

Section 3.  
Members whose dues are delinquent after September 15 shall be notified of such delinquency and dropped from the membership listing and yearbook. Members dropped for non-payment of dues may be reinstated upon payment of dues.

Section 4.  
Only active (dues paying) members may vote or serve as officers. Active and honorary members may serve on committees and participate in interest groups.

ARTICLE VI.  
Election of Officers

Section 1.  
a) The elected officers of this organization shall be:
   • President
   • Vice-President for Programs
   • Vice-President for Membership
   • Vice-President for Fund-raising
   • Vice-President for Fund-raising-Elect
   • Treasurer
   • Recording Secretary
   • Corresponding Secretary

b) The following officers shall be appointed by the incoming President, with the approval of the Executive Committee:
   • Parliamentarian
   • Chair of Publicity
   • Chair of Federation
   • Chair of the Scholarship Committee
   • Chair of Calling Committee
   • Historian

Section 2.  
a) A chair for the Nominating Committee shall be recommended by the President and approved by the Executive Committee no later than January. The chair shall select at least four members to complete the committee.

b) The Nominating Committee shall submit a proposed slate of officers by March to the Executive Committee for approval.

c) The officers shall be elected by mailed ballot no later than April. The announcement of the new officers shall be made at the spring business meeting. Officers shall assume their duties by July 1.

ARTICLE VII.  
Duties of Officers

Section 1.  
Elected officers shall assume the following duties.

a) The President shall:
   • preside at all meetings of the organization and of the Executive Committee,
   • appoint all committees not otherwise provided for in the bylaws
   • recommend a chair for the Nominating Committee to be approved by the Executive Committee,
   • serve as ex-officio member of all committees except the Nominating Committee,
   • perform such other duties as may be prescribed in these bylaws or assigned to her by the organization or by the Executive Committee,
   • coordinate the work of the officers and committees of the organization, and
   • vote only in the case of a tie.

b) The Vice-President for Programs shall:
   • select and chair the Program Committee,
   • submit a budget for yearly programs to the Executive Committee,
   • assume the duties of the President in case of absence or disability of that officer,
   • serve notice if a vacancy occurs in the office of President and call a meeting of the Executive Committee to fill the vacancy, and
   • provide a member/guest book at each activity.

c) The Vice-President for Membership shall:
   • preside in the absence of the President and Vice-President for Programs,
   • select and chair the Membership Committee,
   • prepare the yearbook for fall distribution,
   • disburse funds in case of the absence or disability of the Treasurer or in cases of emergency, and
   • maintain a current mailing list of the membership, providing mailing labels as needed to the Program Committee.
d) The Vice-President for Fund-raising shall:
• select and chair the Fund-raising Committee and
• organize fund-raising events (e.g., Fall Fashion Show) to benefit the UWC Scholarship Fund.

e) The Vice-President for Fund-raising-Elect shall:
• assist the Vice-President for Fund-raising, and
• assume the duties the following year.

f) The Treasurer shall:
• collect the dues and deposit them in the name of the organization in the bank and/or university account approved by the Executive Committee,
• disburse funds as authorized by the Executive Committee,
• serve as Chair of the Budget Committee, and
• present a treasurer’s report at Executive Committee meetings.

g) The Recording Secretary shall:
• keep a record of all meetings of the organization and of the Executive Committee, and
• present the minutes at meetings of the Executive Committee.

h) The Corresponding Secretary shall:
• attend to all correspondence, and
• attend to courtesies as ordered by the membership or Executive Committee.

Section 2.
Appointed officers shall assume the following duties.

a) The Parliamentarian shall:
• attend meetings of the Executive Committee and the organization,
• advise the presiding officer on questions of parliamentary law and methods of procedure, and
• vote only when the vote is by ballot.

b) The Publicity Chair shall:
• present the organization’s projects to the public, and
• report on publicity efforts to the Executive Committee.

c) The Federation Chair shall:
• serve as one of the two UWC delegates to the Nacogdoches Federation of Women’s Clubs,
• appoint the Federation Committee consisting of herself, a second delegate, and two alternate delegates as set forth by the Bylaws of the Nacogdoches Federation of Women’s Clubs,
• chair and supervise the activities of the Federation Committee, and report activities of the Nacogdoches Federation of Women’s Clubs to the Executive Committee.

d) The Scholarship Chair shall:
• serve as chair of the Scholarship Committee,
• select members to serve on the Scholarship Committee,
• report activities of the Scholarship Committee to the Executive Board, and
• communicate with the scholarship recipient(s), invite recipient(s) to UWC functions, and obtain an academic progress report from the recipient(s).

e) The Calling Committee Chair shall:
• supervise the activities of the Calling Committee, and
• invite members to serve on the Calling Committee.

f) The Historian shall:
• document UWC activities via photographs, newspaper clippings, programs, etc.,
• assume responsibility for the UWC camera,
• maintain a scrapbook of UWC activities to be continued by the next Historian, and
• maintain official records of Executive Committee activities to be placed in the Special Collection of the R. W. Steen Library.

Section 3.
The immediate past President shall:

a) serve as advisor to the President and Executive Committee

b) attend meetings of the Executive Committee.

ARTICLE VIII.
The Executive Committee

Section 1.
The Executive Committee shall consist of the elected and appointed officers of the organization, chairs of standing committees, and the immediate past president.

Section 2.
The duties of the Executive Committee shall be:

a) to transact necessary business in the intervals between organization meetings/programs and to transact such other business as may be referred by the organization,

b) to approve the budget,

c) to approve the chair of the Nominating Committee,
d) to approve programs submitted by the Program Committee for the meetings of the organization, and

e) to approve Standing Committee appointments.

Section 3.
The Executive Committee shall meet monthly, or as necessary. Special meetings may be called by the President or by a majority of the members of the committee. A quorum shall consist of one-half of the members of the Executive Committee.

Section 4.
A vacancy occurring in an elected office shall be filled for the unexpired term by a person elected by a majority vote of the Executive Committee. Notice of such election shall be given to the Executive Committee by the President. In case a vacancy occurs in the office of President, the Vice-President of Programs shall serve notice of the election. A vacancy occurring in an appointed office shall be filled by the President with the approval of the Executive Committee.

ARTICLE IX.
Standing Committees

Section 1.
Standing committees shall be the:

a) Program Committee,
b) Membership Committee,
c) Budget Committee,
d) Scholarship Committee,
e) Federation Committee,
f) Calling Committee, and
g) Fund-raising Committee.

Section 2.
The responsibilities of the standing committees are as follows:

a) The Program Committee shall:
• be comprised of the Vice-President for Programs and each of the Program Event Chairs,
• plan and execute the programs as approved by the Executive Committee,
• obtain additional members to execute each program event,
• prepare an estimated budget for each program event and submit to the Vice President for Programs, and
• report a reservation list for each program event as needed to the Vice President for Programs.

b) The Membership Committee shall assist the Vice President of Membership to:
• keep an accurate and up-to-date record of members in good standing,
• notify members who are delinquent in payment of dues,
• prepare and distribute the annual yearbook, and
• maintain a current mailing list of the membership.

c) The Budget Committee comprised of the Vice-President for Membership, Vice President for Programs, Vice-President for Fund-raising, and the Treasurer shall prepare an annual budget for approval by the Executive Committee.

d) The Scholarship Committee shall:
• encourage the club to establish a high priority on reaching the goal of a $100,000 deposit which is required in order to have an endowed scholarship,
• disseminate information and solicit applicants for the UWC Scholarship, and
• serve as the selection committee for the UWC Scholarship, recommending scholarship recipients for approval by the Executive Committee.

e) The Federation Committee shall:
• provide delegates to attend the meetings of the Federation of Women's Clubs as set forth in their bylaws and,
• be responsible for seeing that the UWC responsibilities to the Federation are met.

f) The Calling Committee shall notify members by telephone of meetings, programs, and special circumstances.

g) The Fund-raising Committee shall:
• plan and execute fund-raising events as approved by the Executive Committee,
• prepare an estimated budget for each fund-raising event and submit to the Vice-President for Fund-raising for approval by the Executive Committee, and
• coordinate activities with the Treasurer.

ARTICLE X.
Parliamentary Authority

Robert's Rules of Order Newly Revised shall govern the organization in all cases in which they are applicable and in which they are not in conflict with these bylaws.

ARTICLE XI.
Amendments

These bylaws may be amended by approval of a simple majority of the members voting, prior notice having been given to the entire membership.